



Zangdok Palri Institute 2008

Enrolment Form

Extraordinary Shedra in Dharma City

from 22 March to 1st April 2008

Deadline for enrolment: 5 March 08

Personal details

First Name:

Last Name:

Address:

.....

.....

Land line:

Mobile phone:

Email:

Alternative email:

Other (please specify):

.....

Date of birth: ____ / ____ / ____ . Sex: F / M

Course fees (A)

Up to 05/03/08 Reduced cost: €410

Break-even cost: €465

Sponsor cost: €575

After 05/03/08: Sponsor cost only €575

Admission is subject to approval after 05/03/08.

The cost includes the study book for the course.
(you must take your practice books with you).

Meals

Course fees include 3 vegetarian meals a day.

We will try to prepare special meals for those who need it for medical reasons (please write it in the notes box below). If you want special meals but not for medical reasons, you must bring your own food with you.

Accommodation (optional) (B)

Please book the following for me:

- a bed in a dormitory (€26/person/per course)
- a camping place (€26/person/per course)
- a tent: (€10/tent for the duration of the course)

You must bring your own sleeping bag. We can provide 1 light blanket, a pillow and bed sheets in the dorms, but it is not warm enough given that the weather may be very cold in Florennes (even in the summer).

Number of nights included in the price: 12. Arrival: as from 21 March 08 afternoon. Departure: 2 April 08 morning.

Support to help improve the infrastructure (C)

I would like to donate €

Language

* Preferred language for interpretation: French
 Japanese Polish Russian other: _____.

The teachings will be translated into English. Whenever

possible we will organize translation corners, and headsets will be prepared in advance by language.

* Recording of the teachings will be provided on a DVD after the course (mp3). Please specify your preferred language: no translation
 English French Japanese Polish
 Russian.

If you would like more than one translation, please include an extra 10 euros per language. €(D)

Payment

The total amount €(A+B+C+D)

Communication: “ZPI March 08 - your name(s)”.

It is to be paid into the bank account of Dzogchen Gelek Palbar Ling asbl (Dexia Bank Brussels) by 05/03/08.

Iban: BE50 0682 2863 7818 - SWIFT: GKCCBEBB.

All bank charges must be paid by the participant.

Visa (See Conditions for instructions)

I will need an invitation letter.

Notes (optional)

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I hereby confirm that all the information I have given in this form and in each of the other forms I have filled in to comply with enrolment requirements is honest and complete. I have read and understand all the conditions regarding participation in the course, and I agree to abide by them. I confirm that I am covered by medical insurance which is valid for the period during which I will participate in the summer programme, and I renounce any claims of whatever kind whatsoever against the organisers.

Date: ____ / ____ / ____

Signature _____

Guardian Consent for participants who have not reached the majority age:

I, _____,
the undersigned, having read, understood and completed the above, hereby give my consent for my child/hward _____, to attend and participate in the course(s).

Date: ____ / ____ / ____

Signature _____

Conditions

Conditions

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1. Organisers

The Zangdok Palri Institute, or ZPI, or "the Course", is organised by Dzogchen Gelek Palbar Ling a.s.b.l., based in Belgium at 39 rue Saint-Norbert, 1090 Brussels, Belgium.

2. About the Course

The Zangdok Palri Institute is currently running one Spring courses: the Six-year Dzogchen Practitioners' Course. The course this year will be an Extraordinary Shedra which will be open to all wishing to attend. It is not mandatory for students of the Six-year Dzogchen Practitioners' Course. They will be directed by Dzogchen Ranyak Patrul Rinpoche assisted by Khenpo Thubten Lodru Nyima.

Anyone who has not taken refuge but would like to do so during the springtime programme should inform the organisers in advance.

3. Course location

The Course will take place in Dharma City in Florennes, Belgium.

dharmacity.patrulrinpoche.net

4. Language

The working languages of the course are Tibetan and English. Teachings will be in English or in Tibetan which will be interpreted into English. Interpretation corners may be set up for groups of students who do not understand English. Interpretation in languages other than English is done on a

voluntary basis and is not guaranteed.

All course material will be published in English or in Tibetan with an English translation.

Subsequent translations of texts into other languages may be arranged by local centres, and published under the supervision of Wisdom Treasury s.p.r.l.

5. Course fees

Course fees include:

- administrative costs
- infrastructure costs
- course materials
- 3 meals a day.

Partial attendance is not allowed and there is no "per day" price.

6. Pricing Policy & Donations

Following Patrul Rinpoche's wish that all his students may attend the courses, the organisers have decided to keep course fees as low as possible.

There are three types of course fee: one, called the Break-Even Price, represents the cost price for each participant. The second, called the Reduced Price, comes in at below cost. It will be accorded to those who cannot afford the Break-Even Price. The Sponsor Price contributes to cover the costs for the Reduced Price and ensures the continuation of the courses at the International Retreat Centre. The breakdown of the cost of the course can be found on dharmacity.patrulrinpoche.net

7. Enrolment

Each participant must fill in an Enrolment Form and submit it complete and signed.

Participants will only be enrolled when a valid Enrolment Form and payment in full have been received in Brussels.

The enrolment process is as follows: a) forms and payments will be checked and cross-checked for validity; b) valid enrolments will be acknowledged; c) invalid enrolments will not be accepted and requests for correct information/payment etc. will be sent out; d) enrolled participants will be sent additional information.

8. Under-age participants

Participants which have not reached the age of majority must fill in an Enrolment Form and submit it complete and signed. They must pay full course fees. Those who want to attend alone without their parents, or guardians, must sign the Guardian Consent Form (on the last page) and send it back along with their Enrolment Form.

9. Non-Participants

Children

Children who do not participate in the courses,

but who require meals, will be charged at the rate of 70% of the reduced cost price.

If participants bring children with them, they are entirely responsible for their children, for their well-being and for their behaviour at all times. Although the organisers may provide some childcare facilities, they do not accept any responsibility for participants' children.

Adults

Adults who do not participate in the courses, but who require meals, will be charged at the rate of 80% of the reduced cost price. Only the spouses, or partners, of participants will be accepted as accompanying adults.

Form

A Non-Participant Form, which can be found on the website, must be filled in for each child or adult who accompanies a participant, and submitted complete and signed.

10. Travel information

Participants will find information about travel on the website.

11. Accommodation

Dormitory / Camping

Participants have the possibility to camp on the course-site (they must bring their own tent or rent a tent). Participants can also book a bed in a dormitory. Rooms can accommodate up to 25 people. Men and women will be in separate dorms. A mattress, a pillow, bed sheets in the dormitories and a light blanket will be provided. However participants must take their own sleeping bag as the weather is sometimes very cold (even in the summer).

Other accommodation

Participants can find information about other accommodation possibilities on the website.

12. Level of comfort

While the organisers will do their best to provide comfortable circumstances possible for the courses to take place, participants should be aware that the level of comfort in the temple is fairly simple. Participants are invited to bring along both a mat and a cushion. They will also be able to buy them on site.

13. Numbers of participants

The Course will run with a minimum of 30 students, and a maximum number of 120 participants.

Minimum number of participants: if the minimum number of enrolled students is not reached on 5 March 2008, the course will be cancelled and all enrolled students will be refunded.

Maximum number of participants: once the limit has been reached, further enrolments will not be accepted, and news about the end of the enrolment process will be put on the

website. Anyone who sends enrolment forms and money on or before that date, but after the limit has been reached, will be entitled to a 100% refund.

14. Cancellations & Refunds

Cancellations that fulfil the following conditions are eligible for a refund: they must be in writing and arrive at the offices of Dzogchen Gelek Palbar Ling asbl by email, post or fax. A percentage of the fee will be transferred for cancellation received before the start of the selected course.

80% refund up to 2 months before the course
50% refund up to 1 month before the course
25% refund up to 2 weeks before the course.

Donations are not eligible for refund.

Cancellation and refunds can only be done when the following bank details have been given: 1) the holder's name, 2) the IBAN code and 3) the BIC code of the account to which the refund is to be transferred. These bank details must be provided at the latest 2 months after the cancellation or refund, afterwards the amount for the cancellation/refund will be lost.

15. Visa for Belgium

We can prepare a letter of invitation for students who have paid for the entire amount for the course, and have sent a correctly-filled enrolment form, before the dead line for enrolment. In addition to the information asked in the enrolment form, please send us:

- your nationality,
- birthday,
- passport number,
- the fax of the Belgium embassy in your country of residence.

If you do not obtain your visa, and let us know at least 2 weeks before the beginning of the course, you will be refund 100% of the course fee.

16. Refusals & Expulsions

The organisers reserve the exclusive right to grant or refuse admission to the courses and to the property of the course premises. Those who have disturbed courses in the past may be refused admission. Those with mental disabilities or impairments, who might be troubled by the content of the Course, will not have their enrolment accepted.

In the case of serious disciplinary offences, repeated bad behaviour or infringements of the laws and customs of the country in which the courses are taking place committed by participants or accompanying non-participants, the people in question will be expelled from the course and from the Shedra premises at the sole discretion of the organisers and without any right to a refund or reinstatement, unless otherwise decided by the organisers.

17. Personal effects insurance

The organisers do not take responsibility, or accept liability, for the loss, theft or damage of participants' personal property, for which they recommend that participants take out their own insurance policy.

18. Medical insurance

Participants must have their own medical insurance in order to attend the courses. The organisers' insurance does not cover personal accidents, illness, psychological care, hospitalisation or transportation. Participants are advised to ensure that they are adequately covered. Participants are required to bring and administer any prescribed medication.

Tibetan Buddhist teachings and practices and courses are not intended to be substitutes for psychotherapy. If participants have psychological or psychiatric problems, the organisers recommend that they consult their doctor or therapist before embarking on the enrolment process. If you disregard this information the organisers can not be held responsible.

19. Miscellaneous / pets / smoking / alcohol

Participants are not allowed to exercise any lucrative activities during the springtime programme or outside it in relation to any aspect to the courses of the Institute. Pets are not allowed on the premises. Smoking and alcohol are forbidden on the premises.

20. Disclaimer

The organisers, while being fully committed to the well-being of everyone who participates in the course, or accompanies a participant to it, are not travel agents, hoteliers or event organisers, and are not acting in any of these capacities. They do not take responsibility, or accept liability, for any difficulties or misadventures that may occur during, or in relation to, the courses.

This form and the subsequent participation agreement shall be governed by the laws of Belgium. Any dispute which may arise between parties out of or in relation thereto shall be referred to and finally settled by the tribunal of Brussels.

The organisers do not take responsibility, or accept liability, for any damage caused by any participant or by any accompanying non-participant to third parties or to their property. The organisers will pass any claims made against them in relation to such incidents on to the participant or the accompanying non-participant who caused the damage. They will not entertain any claims of whatever kind made against them by the people in question.

21. Copyright

As original and personal expression, the teachings of the Course are subject to copyright restrictions. All rights associated with the teachings are reserved in their entirety by Wisdom Treasury sprl.

In respect to the teachings, in whole or in part, or any material issuing from them or accompanying them, in whole or in part, no one is permitted to reproduce, sell, translate, adapt, quote, distribute, create derivative works from, perform publicly, assign rights to others, or perform any other activity which is legally recognised as pertaining to the rights of the copyright owner, without receiving explicit prior permission in writing from Wisdom Treasury sprl.

22. Protection of personal data

Participants' personal data is gathered and processed by the Dzogchen Gelek Palbar Ling asbl in its database with the sole purpose of student administration and the management of the activities organised by the association. Your personal data will not be communicated to third parties. You have the right to access your personal data and to modify it. If you wish to do this, please contact the secretary at brussels@dzogchencentre.org.

23. Contact for information

For any further information, please contact the organisers at:

Email: zpi@dzogchencentre.org

Tel: +32.2.475.27.31 Fax: +32.2.791.53.72

Web: <http://www.zangdokpalriinstitute.org/>